

# Heterotaxy Connection

## Third Party Fundraiser Registration

Thank you for your interest in supporting Heterotaxy Connection (HC) in your upcoming fundraiser! Please complete the following forms in full and submit to HC at [donations@heterotaxyconnection.org](mailto:donations@heterotaxyconnection.org).

Please note that a minimum donation of 10% of all proceeds is required and your committed donation must be made to HC within 30 days of the event.

### 1. Contact Information

- Organization (if applicable):
- EIN or SSN (if applicable):
- Contact Person:
- Email Address:
- Telephone:
- Mailing Address:

### 2. Fundraiser Details

- Event name:
- Dates:
- Type of event (race, party, corporate match...) please describe in detail:

- Is this event part of a direct-sales company?
  - If yes, what percentage of total sales will be donated to HC?
- Number of Participants:
- Sponsors:
- If you plan to use the HC logo and in what capacity will you use it?
- What support do you need or request from HC?

## Heterotaxy Connection Fundraising Agreement

This Heterotaxy Connection Fundraising Agreement (this “Agreement”) sets forth the terms and conditions regarding the fundraising program conducted by you or your organization on behalf of Heterotaxy Connection (“HC”), which terms and conditions are set forth below.

1. At your event on \_\_\_\_\_ (dates) (the “Event”) you agree to give your guests/customers the opportunity to donate money to HC. You agree to collect donations and forward 100% of the donated amounts to HC within the time frames specified in this Agreement.
2. You acknowledge that third-party events, including the Event, are not coordinated by, and are not the responsibility of HC, that HC is not in a position to supervise the Event, and that HC bears no responsibility and assumes no liability for the Event.
3. All donations submitted in the form of a check must be made out to HC. If you are collecting cash (coins and bills) you agree to combine all the cash collected during your fundraiser and write one check for one lump sum made out to HC and mail the check to:  
  
Heterotaxy Connection  
PO Box 585  
Draper, UT 84020
4. You agree to mail the revenue you have collected to HC within 10 days after the fundraiser is over.
5. This Agreement permits you to use HC name for promotional materials. You agree that “HC name and logo is used with permission, which in no way constitutes an endorsement, express or implied, of any product, service, company, individual, or political position.”

6. Any expense incurred through the Events is the sole responsibility of the individuals contracting to raise funds. This includes but is not limited to all costs associated with advertising, developing and printing promotional and marketing materials for the fundraising program –and you agree that before you use, publish, disseminate or display the materials with HC name on it that you will obtain the prior approval of the materials by HC.

7. During the term of, and for a period of one year after the termination of this Agreement, HC may, upon 15 days prior notice to you, inspect and audit your financial records and bookkeeping with respect to all funds collected under this Agreement.

8. You represent and warrant that you will forward to HC 100% of the donations you collect under the terms outlined in item #1 of this agreement. You agree to indemnify, defend and hold HC harmless, including its chartered entities, and its directors, officers, employees, agents and volunteers from and against any and all suits, claims, demands, liabilities, damages, costs and expenses (including reasonable attorneys' fees) arising out of or relating in any way to your business and the fundraising activities authorized hereunder.

9. You agree to comply with all federal, state and local charitable solicitation statutes, regulations and ordinances that affect or apply to you and the fundraising activities authorized hereunder. By signing this Agreement you warrant that you are in compliance with all such applicable statutes, regulations, and ordinances.

10. You agree that you shall not assign, subcontract or in any way transfer any of the obligations, duties or responsibilities under this Agreement without the prior written permission of HC.

11. Either party to this Letter Agreement may terminate this Agreement at its convenience. In the event of termination, all funds collected subject to this Agreement must be immediately remitted to HC as specified above.

12. This Agreement constitutes the entire agreement and understanding between you/your organization and HC with regard to the subject matter hereof and no amendment, modification or waiver of any of the terms or conditions herein shall be valid unless in a writing signed by both you/authorized representative of your organization and an authorized representative of HC.

Once again, we thank you for your commitment to collect donations to support HC.

To demonstrate your agreement to the terms and conditions of this Agreement, please sign below as indicated and return the signed copy to Heterotaxy Connection.

**I AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT.**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_